



COMMITTEE MINUTES

Committee meeting held on **Tuesday 9th March 2021** on Zoom.

Meeting commenced at 19:30 p.m.

Present:	Tim Smart (TS), Dave Mitchell (DM), Graham Egarr (GE), John Cockwell (JC), Sue Cockwell (SC) Merlin Goldman (MGo), Roger Davies (RD), Mark Harrison (MH).
Apologies for absence:	David Price
Distribution:	The Committee members and attendees plus Bob Bennett, Mike George, Malcolm Stevens

Agenda points	Discussion	Actions
1. <u>Minutes of last meeting</u>	The minutes of the AGM were approved.	
2. <u>New Committee Composition</u>	<p>The new committee composition was agreed as follows:</p> <p>Committee Chair</p> <p>TS agreed to continue to chair the committee</p> <p>Chairing Online Meetings</p> <p>MH agreed to chair online meetings</p> <p>Deputy Chair</p> <p>MG agreed to perform the Deputy Chair role</p> <p>Treasurer</p> <p>DM agreed to continue as Treasurer</p>	

	<p>Secretary</p> <p>The general view was that a specific Secretary role was not required and individual committee members would take minutes on a rotational basis.</p> <p>Competition Secretary</p> <p>The role of Competition Secretary was discussed extensively and it was agreed that there should be a reduced role played by the BFVS Committee re external competitions.</p> <p>Since MG looks after club production videos, he agreed to support the process of submitting competition entries but it would be left to club members if they want to enter competitions and they will be expected to manage entry submission themselves.</p> <p>SC will research all the competitions that are still being held in 2021 and will liaise with MG and this information will be circulated to the membership.</p> <p>Internal club competition nights will be treated as standard club meetings i.e. the responsibility for setting them up and running the evenings will be rotated within the committee.</p> <p>Archivist</p> <p>MG agreed to continue as Archivist</p> <p>Events Team</p> <p>GE agreed to continue as Events Team lead with the continued sharing of the responsibility for individual meetings amongst committee members agreed ahead at each committee meeting.</p> <p>Social Media</p> <p>SC agreed to continue managing the BFVS Facebook presence</p>	<p>SC to research competitions in 2021 and conduct any necessary handovers with MG</p>
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<p>3. <u>Post mortems</u></p>	<p>AGM and Star Wars! evening was very successful and well attended.</p> <p>The Character Archetypes session presented by Merlin Goldman on 2nd March was generally agreed to be excellent but the attendance was disappointing.</p>	
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<p>4. <u>Future programme</u></p>	<p>March 16th Competition Night Run by SC, voting will take place by online poll which can be set up by MG just prior to the session. Attendees will be asked this year to simple vote for their favourite film in the two categories.</p> <p>April 6th Twisted Plots MH will present ideas (showing examples) on effective short film plot structures and the many ways twists can be successfully introduced into short films.</p> <p>April 20th GE to lead session on planning club productions for 2021 and MH to chair a session exploring how best to create a mood of ‘suspense’ as part of a design workshop on one potential production ‘The Graveyard’.</p> <p>May 4th GE to lead session on preparation for the Mini Epics. It was agreed that there could be opportunity in June for small scale filming so this session would be to start preparing for this.</p> <p>Both these sessions might have less general appeal for our wider audience but it was agreed that it was an appropriate time to focus again on potential club projects.</p> <p>A date has not yet been confirmed for Da Vinci Resolve – Part 2 by Declan.</p> <p>The Gloucester InterClub Competition will be on the 20th March</p>	<p>RD to update meetings information on website and add details on the Gloucester Inter Club competition in the Future Meetings area.</p>
<p>4. <u>Finances and Membership</u></p>	<p>DM confirmed we still have about £2k in the current account and so we will not be looking for subscriptions this year.</p> <p>One potential cost (the Zoom closed captions service) could be saved but we should ask the group</p>	

	at the next meeting who actually uses this facility.	MH to ask if anyone uses closed captions at the 15 th March meeting
6. <u>Website</u>	<p>GE and TS both suggested we could change the home page layout to appeal more to non-members. It was suggested that Neal's video could be more prominent.</p> <p>MH suggested that it could also perhaps be edited down to get the information on the club earlier in the video or perhaps we could use a GIF animated banner ad at the top of the page summarising the key points of what the club has to offer new members.</p>	RD to investigate whether or not we could have an animated banner ad within the current site technology
7. <u>Social Media</u>	Up to date.	
9. <u>AOB</u>	<p>There was a general discussion on the future direction of the club and future locations including the value of a permanent filming studio option. DM confirmed that there has been no information on Filton being made available this year. Other options are Ashton Court (no news on that at the moment) and St. Anne's House.</p> <p>GE asked MG to see if we could have a separate video of 'Health Insurance' as it is currently only part of the collected set of Ads.</p>	MG to provide 'Health Insurance' to be made available on its own
10. <u>Next meeting and close</u>	<ul style="list-style-type: none"> ▪ The date of the next Committee meeting will be on Tuesday 13th April 2021 commencing at 7.30pm on Zoom. ▪ The meeting closed at 21:30pm. 	