



## COMMITTEE MINUTES

Committee meeting held on **Tuesday 8<sup>th</sup> June 2021** on Zoom.

Meeting commenced at 19:30 p.m.

<b>Present:</b>	Tim Smart (TS), Dave Mitchell (DM), Graham Egarr (GE), John Cockwell (JC), Sue Cockwell (SC) Merlin Goldman (MGo), Roger Davies (RD), Mark Harrison (MH).
<b>Apologies for absence:</b>	David Price
<b>Distribution:</b>	The Committee members and attendees

<b>Agenda points</b>	<b>Discussion</b>	<b>Actions</b>
1. <u>Minutes of last meeting</u>	The minutes of the previous meeting were approved.	
2. <u>Post mortems</u>	Both the last two 'Adam' meetings were well received and were reasonably well attended with around twenty plus people for each meeting.	

<p>3. <u>Future programme</u></p>	<p>Merlin to talk on sitcom structures on 15<sup>th</sup> June.</p> <p>July 6th All going ahead with the Club night filming at Filton 13 people have said they will be attending, 19 gave apologies.</p> <p>We will be paying for the clubroom from July.</p> <p>Guidelines for safe COVID filming need to be shared with attendees.</p> <p>We will need to confirm attendees' details on the night for 'Track and Trace' purposes. These should include telephone number and email addresses. SC to bring clipboard to record these details.</p> <p>JC agreed to do QR scanning if necessary.</p> <p>July 20<sup>th</sup> Drone Filming RD agreed to facilitate the evening to be held outside the club house. JC was happy to support. There was discussion about whether some parts would be held inside and there was some reluctance about this. Roger will investigate what legally we can do in the vicinity of the clubhouse.</p> <p>It was agreed that there would be no club meetings in August but instead members will be encouraged to take part in filming at Ashton Court.</p> <p>The prospective films to be made at Ashton Court are:</p> <p>2 documentaries on the past and future of the place A ghost story A possible music video David Price's First World War drama</p> <p>It was suggested that a second recce would be</p>	<p>GE to circulate details on cast and crew for each film on 6<sup>th</sup> July closer to the date</p> <p>COVID guidelines need to be shared with attendees There will be a need to bring own refreshments to meetings in Filton so GE should mention this in the invitation emails.</p> <p>SC to bring clipboard JC to provide QR code scanning on the night</p> <p>RD to check Drone flying regs at Filton</p> <p>TS to organize recce at Ashton</p>
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	<p>useful for others who have not seen the location and so Tim would contact Artspace LifeSpace to organize this.</p> <p>A budget and business plan needed to be created across these Ashton Court productions – to be discussed at separate Ashton Court Filming planning meeting.</p>	Court – to include Steve/Jane/Oliver and Mark
4. <u>Finances and Membership</u>	<p>DM confirmed there have been no major expenses incurred in th period.</p> <p>We have a 3 month insurance holiday so next insurance payment of £40 per month will re-commence in Sept.</p> <p>Membership numbers are static and fees moratorium will be until the end of the year.</p>	
5. <u>Competitions</u>	<p>SOCO will be online entries by 31<sup>st</sup> July – one film Lockdown Larder entered by SC</p> <p>TS and SC to meet with Gloucester Interclub Committee to review the recent competition that we hosted and discuss future.</p> <p>All engravings have been done for Gloucester Interclub.</p> <p>TS to hand over outstanding trophies for engraving.</p>	TS to hand over trophies to SC
6. <u>Website</u>	<p>RD reported that website is up to date.</p> <p>There is however a long term issue that the technology with which the existing site uses is no longer supported and so could become insecure.</p> <p>It has currently 800 pages.</p> <p>It could simply in future be used as a webserver to hold archive films and a new website could be created.</p> <p>RD is happy to explore what this new website could be</p>	

	like and get this new design proposal ready for the next committee meeting.	RD to come up with designs for new website.
7. <u>Social Media</u>	SC reported that Facebook is up to date.	
8. <u>Production Updates</u>	David Price working on last elements of Marigolds  Monkey Bars is finished  Larry Hall is collaborating on Dreamrides  Ashton Court productions were discussed earlier in the meeting  MG volunteered to create a table to cover future productions in one updateable spreadsheet	MG to produce ongoing production information document
9. <u>AOB</u>	GE gave an update on requests for the club to help on William Friese-Greene celebrations and it was agreed that we could run a special local history club night as part of this and offer archive films if the organisations wanted to show them during the period of the celebrations.  JC agreed to take over contact with Naomi from the organisers of the celebrations	JC to contact Naomi
10. <u>Next meeting and close</u>	<ul style="list-style-type: none"> <li>▪ The date of the next Committee meeting will be on <b>Tuesday 13<sup>th</sup> July 2021</b> commencing at 7.30pm on Zoom.</li> <li>▪ The meeting closed at 21:30pm.</li> </ul>	